



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, January 7, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on January 7, 2020 at the K'omoks First Nation Administration Office, located at 3330 Comox Road, Courtenay, BC commencing at 9:51 am.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
Alt. Director:	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	C. Wile	Manager of External Relations

ATTENDANCE:

Also in attendance at the in-camera meeting were Chief Rempel, Councillors Richard Hardy, Barb Mitchell, Katherine Frank, staff members Jenny Millar, Tiffany Gee and Mark Stevenson (via teleconference), K'ómoks First Nation.

REPORTS:

LIQUID WASTE MANAGEMENT PLAN

Verbal discussion was held between representatives of K'ómoks First Nation and the Comox Valley Regional District Board respecting the proposed Comox Valley Sewerage System Liquid Waste Management Plan (LWMP).

RISE AND REPORT:

E. Grieve/K. Grant: THAT the board rise from its in-camera session.
208

Carried

Time: 10:42 am

Confirmed this 28th day of January, 2020:

Jesse Ketler
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, January 28, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, January 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:30 pm.

MINUTES

Present:

Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	D. Hillian	City of Courtenay
Alt. Director:	B. Price	Lazo North (Area B)
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	D. DeMarzo	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ADOPTION OF MINUTES:

D. Arbour/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated December 17, 2019 be adopted.

208 Carried

D. Arbour/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated January 7, 2020 be adopted.

208 Carried

REPORTS:

COMMITTEE OF THE WHOLE - DECEMBER 10, 2019

D. Arbour/W. Cole-Hamilton: THAT the appointment of an advisor and liaison between the board and the Ministry of Indigenous Relations and Reconciliation for the K'ómoks First Nation (KFN) treaty negotiation process for the remainder of the 2018-2022 term of office be deferred until after further consultation with KFN.

208 Carried

SEWAGE COMMISSION - DECEMBER 19, 2019

K. Grant/D. Frisch: THAT the Sewage Commission in-camera minutes dated December 19, 2020 be received.

208 Carried

ELECTORAL AREAS SERVICES COMMITTEE - JANUARY 13, 2020

K. Grant/B. Price: THAT the Electoral Areas Services Committee in-camera minutes dated January 13, 2020 be received.

208 Carried

COMMITTEE OF THE WHOLE - JANUARY 14, 2020

K. Grant/B. Price: THAT the Committee of the Whole in-camera minutes dated January 14, 2020 be received.

208 Carried

K. Grant/D. Arbour: THAT the Comox Valley Regional District (CVRD) and Comox Valley Economic Development Society (CVEDS) agreement be extended by up to four months to enable negotiations between the parties, for consideration of any subsequent agreements;

AND FURTHER THAT the CVRD rise and report on this resolution subject to CVEDS being notified.

209 Carried *NAY: D. Arbour*

K. Grant/E. Grieve: THAT a third party be engaged to review Innovate 2030 with the Comox Valley Regional District (CVRD) Board and help to prioritize those items of greatest importance for the CVRD Board.

209 Carried *NAY: D. Arbour*

SEWAGE COMMISSION - JANUARY 21, 2020

D. Frisch/K. Grant: THAT the Sewage Commission in-camera minutes dated January 21, 2020 be received.

208 Carried

LEGAL ACTION STATUS REPORT

D. Hillian/D. Frisch: THAT the report dated January 7, 2020 providing a status report of existing legal actions involving the Comox Valley Regional District, be received.

208 Carried

ADJOURN TO RESTRICTED IN-CAMERA:

W. Morin/M. Swift: THAT the board adjourn to a restricted in-camera session.

208 Carried

Time: 7:10 pm.

RISE FROM RESTRICTED IN-CAMERA:

The board rose from its restricted in-camera session at 7:32 pm.

Confirmed this 25th day of February, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services



Tuesday, January 28, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, January 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:10 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	W. Cole-Hamilton	City of Courtenay
	D. Frisch	City of Courtenay
	D. Hillian	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Alt. Director:	B. Price	Lazo North (Area B)
Staff:	R. Dyson	Chief Administrative Officer
	J. Martens	Manager of Legislative Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO RESTRICTED IN-CAMERA:

The Board adopted a resolution at its in-camera session to adjourn to this restricted in-camera session.

ADOPTION OF MINUTES:

D. Hillian/D. Frisch: THAT the Comox Valley Regional District restricted in-camera Board minutes dated December 17, 2019 be adopted.

208

Carried

REPORTS:

RELEASE OF CLOSED MEETING INFORMATION FOR 2019

W. Morin/B. Price: THAT the report dated January 17, 2020 regarding the release of closed meeting information for 2019 be received.

208

Carried

W. Cole-Hamilton/D. Frisch: THAT the Board authorize the release of the 2019 Board closed meeting minutes following the severing of information as identified in Appendix A of the staff report dated January 17, 2020.

208

Carried

J. Warren and J. Martens left the meeting at 7:18 pm.

NEW BUSINESS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continued their discussions regarding relations.

RISE AND REPORT:

D. Hillian/D. Frisch: THAT the Board rise.

208

Carried

Time: 7:32 pm.

Confirmed this 7th day of April, 2020:

Jesse Ketler
Chair

Certified Correct:

James Warren
General Manager Corporate Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, February 25, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, February 25, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:41 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	D. DeMarzo	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(g) litigation or potential litigation affecting the regional district;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The in-camera session convened at 4:41 pm.

ADOPTION OF MINUTES:

A. Hamir/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated January 28, 2020 be adopted.

208

Carried

BUSINESS ARISING FROM MINUTES:**COMOX VALLEY REGIONAL DISTRICT BOARD - JANUARY 28, 2020**

D. Arbour/K. Grant: THAT the board appoint Director Hillian (representative) and Mr. Rod Nichol (alternate) in an advisory role and as a liaison between the board and the Ministry of Indigenous Relations and Reconciliation for the K'ómoks First Nation treaty negotiation process for the remainder of the 2018-2022 term of office;

AND FURTHER THAT remuneration and expenses be paid in accordance with Comox Valley Regional District Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012, provided remuneration and/or expenses are not paid directly by the external organization;

AND FURTHER THAT Rod Nichol be paid an honorarium of \$160 and be reimbursed for associated expenses incurred for formal meetings attended;

AND FINALLY THAT the board rise and report on this resolution.

D. Hillian/E. Grieve: THAT the motion be amended by replacing the word "alternate" with "co-representative".

208

Defeated

The dissenting votes for the above motion were as follows: W. Cole-Hamilton, E. Grieve, D. Frisch, D. Arbour, J. Ketler, W. Morin, M. Swift, K. Grant. A. Hamir

Vote on main motion as follows:

THAT the board appoint Director Hillian (representative) and Mr. Rod Nichol (alternate) in an advisory role and as a liaison between the board and the Ministry of Indigenous Relations and Reconciliation for the K'ómoks First Nation treaty negotiation process for the remainder of the 2018-2022 term of office;

AND FURTHER THAT remuneration and expenses be paid in accordance with Comox Valley Regional District Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012, provided remuneration and/or expenses are not paid directly by the external organization;

AND FURTHER THAT Rod Nichol be paid an honorarium of \$160 and be reimbursed for associated expenses incurred for formal meetings attended;

AND FINALLY THAT the board rise and report on this resolution.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - FEBRUARY 10, 2020

E. Grieve/K. Grant: THAT the Electoral Areas Services Committee in-camera minutes dated February 10, 2020 be received.

208

Carried

SEWAGE COMMISSION - FEBRUARY 11, 2020

D. Frisch/K. Grant: THAT the Sewage Commission in-camera minutes dated February 11, 2020 be received.

208

Carried

COMMITTEE OF THE WHOLE - FEBRUARY 11, 2020

K. Grant/D. Hillian: THAT the Committee of the Whole in-camera minutes dated February 11, 2020 be received.

208

Carried

K. Grant/E. Grieve: THAT the following three directors and their alternates be appointed to represent the Comox Valley Regional District (CVRD), working with the Chief Administrative Officer and staff, to discuss with the Comox Valley Economic Development Society (CVEDS) future service delivery options and contract opportunities and components:

Director Hamir, (alternate - Director Arbour), Director Grant (alternate - Director Swift) and Director Hillian (alternate - Director Frisch);

AND FURTHER THAT the discussions include, but not limited, to consideration of the following topic areas and principles:

- Addressing elected officials being provided voting rights;
- CVEDS meeting procedures to enable thorough consideration of reports, materials, initiatives and policy;
- Accountability for the contract resting with the CVEDS President;
- Reporting topics and timelines;
- Transparency similar to the requirements of local government;
- CVEDS performance reviews;
- Consideration of CVRD strategic priorities including the Regional Growth Strategy;
- Working relationships with the service participants being the three electoral areas, Town of Comox and the City of Courtenay;

- Term and financial consideration;
- Local procurement;
- Personnel

AND FINALLY THAT reports be submitted to the CVRD Committee of the Whole, including municipal CVEDS representatives, providing negotiation updates on a regular basis during the four month transition period.

209

Carried

SEWAGE COMMISSION - FEBRUARY 20, 2020

D. Frisch/K. Grant: THAT the Sewage Commission in-camera minutes dated February 20, 2020 be received.

208

Carried

NEW BUSINESS:

ISLAND CORRIDOR FOUNDATION UPDATE

D. Hillian/K. Grant: THAT the verbal update provided by Director Arbour regarding an ongoing civil lawsuit involving the Island Corridor Foundation be received.

208

Carried

RISE AND REPORT:

D. Frisch/K. Grant: THAT the board rise from its in-camera session.

208

Carried

Time: 5:26 pm.

Confirmed this 31st day of March, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, March 31, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, March 31, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:21 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	D. DeMarzo	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ATTENDANCE:

With the exception of Chair Ketler and Director Frisch, all directors attended the meeting via teleconference.

K. Douville, CVRD, was also present during the in-camera portion of the meeting.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

90(1)(g) Litigation or potential litigation affecting the regional district;

90(1)(i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

ADOPTION OF MINUTES:

W. Morin/D. Hillian: THAT the Comox Valley Regional District Board in-camera minutes dated February 25, 2020 be adopted.

208

Carried

REPORTS:

D. Frisch/A. Hamir: THAT Alternate Directors McCollum and Arnott be permitted to attend the in-camera portion of the meeting pertaining to item D.1 (Comox Valley Economic Development Service).

208

Carried

Alternate Directors Arnott and McCollum joined the meeting via teleconference at 5:25 pm.

COMOX VALLEY ECONOMIC DEVELOPMENT SERVICE

D. Frisch/K. Grant: THAT the information provided by staff and representatives of the economic development service negotiating team on negotiations with the Comox Valley Economic Development Society (CVEDS) be received.

209

Carried

Alternate Directors Arnott and McCollum left the meeting at 5:49 pm.

ELECTORAL AREAS SERVICES COMMITTEE - FEBRUARY 24, 2020

K. Grant/W. Cole-Hamilton: THAT the Electoral Areas Services Committee in-camera minutes dated February 24, 2020 be received.

208

Carried

K. Grant/A. Hamir: THAT the Electoral Areas Services Committee support in principle the expansion of sewer services south though participation in the Comox Valley Sewage Service and support continued work with project partners to submit an application under the Investing in Canada Infrastructure Program Environmental Quality Program.

208

Carried

D. Frisch/K. Grant:

[REDACTED]

S. 12(3)(b)

208

Carried

D. Hillian/D. Frisch:

[REDACTED]

S. 12(3)(b)

[REDACTED]

[REDACTED]

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - MARCH 9, 2020

D. Hillian/K. Grant: THAT the Electoral Areas Services Committee in-camera minutes dated March 9, 2020 be received.

208

E. Grieve/K. Grant: WHEREAS the Community Charter gives the authority for municipalities to enter on or into property. Specifically Section 16 (2), which states that the authority may be exercised by officers or employees of the municipality or by other persons authorized by the council;

THAT the board of the Comox Valley Regional District authorizes the officers and employees of Mainstream Biological Consulting and J.E. Anderson & Associates, under Section 16 of the Community Charter and Section 284 of the Local Government Act to enter onto the property located at 2944 Baird Road in the Comox Valley Regional District and legally described as PID: 000-549-801, Parcel "A", (DD 2571N), District Lot 126, Comox District Except Part in Plan 46797;

AND FURTHER THAT the authorized persons attend the property at 2944 Baird Road to assess and determine the extent and intensity of the unauthorized activities undertaken by Mr. Jason Choiniere to the property and the work that is required to repair the damage caused by the unauthorized activities for the purposes of court action commenced by the Comox Valley Regional District against Mr. Choiniere to enforce the development permit provisions of the Comox Valley Regional District's Official Community Plan and the Local Government Act.

208 and 213

Carried

E. Grieve/K. Grant: THAT staff be directed to update the design and cost estimates for the Union Bay, Royston and Kilmarnock wastewater collection systems for the purposes of future connection to the Comox Valley Sewerage System via a proposed wastewater forcemain along Highway 19A.

208

Carried

RISE AND REPORT:

D. Hillian/K. Grant: THAT the board rise from its in-camera session.

208

Carried

Time: 6:11 pm.

Confirmed this 28th day of April, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services


COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, April 7, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on April 7, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:20 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(c) labour relations or other employee relations;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 4:20 pm.

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

With the exception of Chair Ketler, all board members participated in the meeting by electronic means.

REPORTS:

[Redacted]

K. Grant/E. Grieve: [Redacted]

[Redacted]

208

Carried

S. 12(3)(b)

A. Hamir/D. Hillian: [Redacted]

[Redacted]

[Redacted]

[Redacted]

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

D. Frisch/A. Hamir: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 4:23 pm.

Confirmed this 28th day of April, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services



Tuesday, April 7, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on April 7, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:26 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

ADJOURN TO RESTRICTED IN-CAMERA:

At the in-camera portion of this meeting the Board adopted a resolution to adjourn to this restricted in-camera portion.

ADOPTION OF MINUTES:

D. Frisch/W. Cole-Hamilton: THAT the Comox Valley Regional District Board restricted in-camera minutes dated January 28, 2020 be adopted.

208

Carried

NEW BUSINESS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continued their discussions regarding relations, including a discussion on the COVID-19 response and recovery.

R. Dyson, Chief Administrative Officer, presented information regarding the response and recovery.

K. Grant/D. Hillian: THAT the verbal report from R. Dyson regarding the COVID-19 response and recovery be received.

208

Carried

ADDENDUM - UPON APPROVAL OF BOARD:

The Board approved consideration of the addendum.

COVID-19 PANDEMIC RESPONSE

D. Hillian/K. Grant: THAT the report dated April 6, 2020 regarding a COVID-19 pandemic response be received.

208

Carried

J. Warren left the meeting at 5:32 pm.

The Board and Chief Administrative Officer continued discussions on relations.

RISE AND REPORT:

K. Grant/A. Hamir: THAT the Board rise.

208

Carried

Time: 5:50 pm

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct:

James Warren
Corporate Legislative Officer



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, April 28, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on April 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:39 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	J. Warren	General Manager of Corporate Services

ATTENDANCE:

With the exception of Chair Ketler, all directors attended the meeting via teleconference.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(c) labour relations or other employee relations;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 4:39 pm.

ADOPTION OF MINUTES:

K. Grant/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated March 31, 2020 be adopted.

208 Carried

K. Grant/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated April 7, 2020 be adopted.

208 Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - APRIL 20, 2020

K. Grant/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated April 20, 2020 be received.

208 Carried

NEW BUSINESS:

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY - SERVICE NEGOTIATIONS

D. Arbour/D. Frisch: THAT Alternate Directors Arnott and McCollum be permitted to join the in-camera meeting.

208 Carried

Alternate Directors Arnott and McCollum joined the meeting at 4:45 pm.

K. Grant/D. Frisch: THAT the report dated April 27, 2020 regarding an update on contract discussions between the Comox Valley Regional District and the Comox Valley Economic Development Society (CVEDS) for provision of Economic Development Services and economic recovery planning related to COVID-19 be received.

209 Carried

S. Smith, General Manager of Planning Services, provided an overview of the report regarding contract discussions between the Comox Valley Regional District and the Comox Valley Economic Development Society (CVEDS) for provision of economic development services and economic recovery planning related to COVID-19.

W. Morin/D. Frisch: THAT the Comox Valley Regional District (CVRD) Board direct staff to prepare a draft agreement for economic development services with the Comox Valley Economic Development Society (CVEDS) based on the April 27, 2020 staff report and the comments from the board at the April 28, 2020 in-

camera board meeting, for consideration by the CVRD Board and CVEDS Society.

209

Carried

K. Grant/M. Swift: THAT the Comox Valley Regional District Board direct staff to work with the Comox Valley Economic Development Society to establish a Comox Valley Economic COVID-19 Recovery Task Force;

AND FURTHER THAT the membership be proposed to include, but not be limited to, broad representation from the local governments and economic agencies within the Comox Valley;

AND FINALLY THAT the proposed Task Force be coordinated by the Comox Valley Economic Development Society.

209

Carried

Alternate Directors Arnott and McCollum left the meeting at 6:28 pm.

ADJOURN TO RESTRICTED IN-CAMERA:

D. Arbour/K. Grant: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 6:30 pm.

Confirmed this 12th day of May, 2020:

Jesse Ketler

Chair

Certified Correct and Recorded By:

Jake Martens

Manager of Legislative Services



Tuesday, April 28, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on April 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:34 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

RESTRICTED IN-CAMERA SESSION:

The restricted in-camera portion of this meeting convened at 6:34 pm.

ADOPTION OF MINUTES:

D. Frisch/A. Hamir: THAT the Comox Valley Regional District Board restricted in-camera minutes dated April 7, 2020 be adopted.

208

Carried

REPORTS:

COVID-19 RESPONSE AND RECOVERY

D. Frisch/A. Hamir: THAT the verbal update provided by the Chief Administrative Officer respecting the regional district's COVID-19 response and recovery be received.

208

Carried

RISE AND REPORT:

D. Hillian/D. Frisch: THAT the Board rise.

208

Carried

Time: 6:56 pm.



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, May 12, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on May 12, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:02 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Chair Ketler and Director Grant, all board members participated in the meeting by electronic means.

Also in attendance at the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(c) labour relations or other employee relations; and,

90(1)(k) negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 5:02 pm.

ADOPTION OF MINUTES:

D. Frisch/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated April 28, 2020 be adopted.

208

Carried

REPORTS:

COVID-19 RESPONSE AND RENEWAL FRAMEWORK

D. Hillian/D. Arbour: THAT the report dated May 8, 2020 introducing a COVID-19 response and renewal framework for Comox Valley Regional District (CVRD) services, be received.

208

Carried

R. Dyson, Chief Administrative Officer, and J. Warren, Deputy Chief Administrative Officer, presented an overview of the staff report regarding a COVID-19 response and renewal framework for CVRD services.

D. Hillian/D. Arbour: WHEREAS the Comox Valley Regional District (CVRD) Board of Directors recognize the unprecedented impacts and changes that the global COVID-19 pandemic is having on society, the economy and public health;

THEREFORE BE IT RESOLVED THAT the CVRD implement the COVID-19 Response and Renewal Framework, as generally illustrated in Appendix B to the staff report dated May 8, 2020, which provides direction to develop a plan based on the Board's principles during this crisis including: consideration for maintaining core services at an affordable cost, sustaining stable services in support of the local economy, adapting to changing community priorities, realigning resources to support community renewal initiatives and communicating clearly about actions, while also protecting public health, the environment and future economic opportunities;

AND FINALLY THAT the board rise and report on this resolution and the staff report dated May 8, 2020.

208

Carried

D. Hillian/W. Morin: THAT the Comox Valley Regional District Chair engage directly, in writing, with Comox Valley Mayors, committee and commission chairs, the Comox Strathcona Waste Management Board, the Comox Strathcona Regional Hospital District Board, K'ómoks First Nation Chief and Council and other community partners to create awareness about the response and renewal framework and promote

collaboration on community services.

208

Carried

D. Hillian/M. Swift: THAT the Federal Government be encouraged to consider and support the immediate and medium-term actions to provide emergency funding to local governments during the COVID-19 pandemic and to monitor and revisit conditions and to provide greater fiscal flexibility to local governments, as outlined in the Federation of Canadian Municipalities (FCM) publication, "Protecting vital municipal services", dated April 23, 2020, with copies being sent to the FCM and the Union of BC Municipalities for information.

208

Carried

NEW BUSINESS:

COMOX VALLEY ECONOMIC TASK FORCE

D. Frisch/M. Swift: THAT the verbal update from Director Hillian regarding recent discussions with the Comox Valley Economic Development Society (CVEDS) regarding the formation of a Comox Valley Economic Task Force be received.

209

Carried

D. Arbour/D. Hillian: THAT the CVRD Board initiate a Comox Valley Economic Task Force, supported by the Comox Valley Economic Development Society, and that the CVRD formally invite the Mayors of Comox, Courtenay, Cumberland; K'omoks First Nation Chief Nicole Rempel; the Chairs of the CVRD and the Electoral Areas Service Committee; and a representative of CFB Comox to sit as Task Force members;

AND FURTHER THAT the primary goal of the Task Force will be to set the strategic direction for a strong and resilient economy for the Comox Valley throughout the COVID era;

AND FURTHER THAT the representatives of the task force meet to confirm terms of reference and broader membership and report back to the board;

AND FINALLY THAT the board rise and report on this resolution subject to CVEDS being notified.

209

Carried

RISE AND REPORT:

K. Grant/D. Hillian: THAT the board rise from its in-camera session.

208

Carried

Tilme: 7:10 pm.

Confirmed this 26th day of May, 2020:



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, May 26, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on May 26, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:15 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	D. Frisch	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Director Grant, all board members participated in the meeting by electronic means.

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session

pursuant to the following subsections of section 90 of the Community Charter:

90(1)(c) Labour relations or employee negotiations; and,

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

The board convened its in-camera session at 5:15 pm.

D. Arbour/K. Grant: THAT Alternate Directors Arnott and McCollum be permitted to join the meeting to participate in discussion regarding the Economic Development Society Update.

208 Carried

VARY THE AGENDA

D. Arbour/A. Hamir: THAT the agenda be varied to bring forward agenda item D.4 - Comox Valley Economic Development Society Update.

208 Carried

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY UPDATE

K. Grant/D. Hillian: THAT the report dated May 22, 2020 regarding an update on contract discussions between the Comox Valley Regional District (CVRD) and the Comox Valley Economic Development Society (CVEDS) for provision of Economic Development Services and Economic Recovery Planning related to COVID-19 be received.

209 Carried

A. Hamir/D. Frisch: THAT the Comox Valley Regional District (CVRD) Board direct staff to prepare a draft agreement for Economic Development Services with the Comox Valley Economic Development Society (CVEDS) based on, but not limited to the staff report dated May 22, 2020, for consideration by the CVRD Board and CVEDS, and specifically including the following point:

- One and half-year contract for services ending December 2021 with a two-year renewal option.

209

K. Grant/W. Cole-Hamilton: THAT the motion be amended to include the following after the first bullet:

- \$400,000 be held for economic development or economic development recovery purposes.

209

Carried NAY: D. Arbour, D.
Frisch, W. Morin

The vote was taken on the main motion, as amended, as follows:

THAT the Comox Valley Regional District (CVRD) Board direct staff to prepare a draft agreement for

Economic Development Services with the Comox Valley Economic Development Society (CVEDS) based on, but not limited to the staff report dated May 22, 2020, for consideration by the CVRD Board and CVEDS, and specifically including the following points:

- One and half-year contract for services ending December 2021 with a two-year renewal option; and,
- \$400,000 be held for economic development or economic development recovery purposes.

209

Defeated NAY: D. Arbour, W.
Cole-Hamilton, K.
Grant, E. Grieve, D.
Hillian, W. Morin, M.
Swift

E. Grieve/K. Grant: THAT the Comox Valley Regional District (CVRD) Board direct staff to prepare a draft agreement for Economic Development Services with the Comox Valley Economic Development Society (CVEDS) based on, but not limited to the staff report dated May 22, 2020 for consideration by the CVRD Board and CVEDS.

209

Carried NAY: A. Hamir

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District Board approve the Memorandum of Understanding to establish a Comox Valley Economic COVID-19 Recovery Task Force.

209

Carried

Alternate Directors Arnott and McCollum left the meeting at 7:20 pm.

ADOPTION OF MINUTES:

K. Grant/D. Hillian: THAT the Comox Valley Regional District Board in-camera minutes dated May 12, 2020 be adopted.

208

Carried

REPORTS:

BLACK CREEK - OYSTER BAY SERVICE COMMITTEE - MAY 11, 2020

D. Frisch/K. Grant: THAT the Black Creek - Oyster Bay Services Committee in-camera minutes dated May 11, 2020 be received.

208

Carried

Director Hillian left the meeting at 7:22 pm.

ELECTORAL AREAS SERVICES COMMITTEE - MAY 11, 2020

K. Grant/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated May 11, 2020 be received.

208

Carried

R. Dyson, Chief Administrative Officer, recused himself from the meeting at 7:23 pm due to a potential perceived conflict of interest in relation to his spouse's position as chair of the Agricultural Land Commission.

A. Hamir/D. Frisch: [REDACTED]

[REDACTED]

S. 12(b)(3)

[REDACTED]

[REDACTED]

[REDACTED]

210 Carried

R. Dyson, Chief Administrative Officer, returned to the meeting at 7:26 pm.

SEWAGE COMMISSION - MAY 12, 2020

K. Grant/D. Arbour: THAT the Comox Valley Sewage Commission in-camera minutes dated May 12, 2020 be received.

208 Carried

ADJOURN TO RESTRICTED IN-CAMERA:

D. Frisch/A. Hamir: THAT the board adjourn to a restricted in-camera session.

208 Carried

Time: 7:27 pm.

Confirmed this 16th day of June, 2020 :

Jesse Ketler
Chair

Tuesday, May 26, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on May 26, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:27 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer

Absent:

Directors:	D. Hillian	City of Courtenay
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ATTENDANCE:

With the exception of Directors Grant and Frisch, all Board members participated in the meeting by electronic means.

ADOPTION OF MINUTES:

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District Board restricted in-camera minutes dated April 28, 2020 be adopted.

208 Carried

REPORTS:

EXEMPT STAFF COMPENSATION POLICY

D. Arbour/M. Swift: THAT the Report dated May 19, 2020 introducing an exempt compensation policy for Board consideration, be received.

208 Carried

R. Dyson, Chief Administrative Officer, presented information regarding an exempt compensation policy.

D. Arbour/W. Cole-Hamilton: THAT the Exempt Staff Compensation Policy, attached as appendix A to the staff report dated May 19, 2020, be approved;

AND FINALLY THAT the Board rise and report on this resolution and the approved policy.

208 Carried

RISE AND REPORT:

D. Arbour/D. Frisch: THAT the board rise and report from its restricted in-camera session.

208 Carried

Time: 7:54 pm

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct:

James Warren
Corporate Legislative Officer

CVRDMARSWEB



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, June 16, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on June 16, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:35 pm.

MINUTES**Present:**

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Chair Ketler, all board members participated in the meeting by electronic means.

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public;

90(2)(b) The consideration of information received and held in confidence relating to negotiations between the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The board convened its in-camera session at 4:35 pm.

ADOPTION OF MINUTES:

W. Cole-Hamilton/D. Frisch: THAT the Comox Valley Regional District Board in-camera minutes dated May 26, 2020 be adopted.

208 Carried

REPORTS:

COMOX VALLEY ECONOMIC TASK FORCE

D. Frisch/D. Hillian: THAT the verbal update from Chair Ketler regarding the Comox Valley Economic Task Force be received.

209 Carried

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY (CVEDS)

D. Arbour/D. Frisch: THAT the verbal updated from S. Smith, General Manager of Planning and Development Services, regarding the Comox Valley Economic Development Society (CVEDS) service be received.

209 Carried

RESPONSE AND RENEWAL PLAN

D. Frisch/D. Hillian: THAT the verbal update from R. Dyson, CAO, regarding the Response and Renewal Plan be received.

208 Carried

NEW BUSINESS:

K'OMOKS FIRST NATION (KFN) TREATY NEGOTIATIONS UPDATE

D. Frisch/K. Grant: THAT the verbal update from Director Hillian regarding the K'ómoks First Nation treaty negotiations be received.

208 Carried

RISE AND REPORT:

D. Frisch/A. Hamir: THAT the board rise from its in-camera session.
208

Carried

Time: 5:21 pm.

Confirmed this 23rd day of June, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, June 23, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on June 23, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:42 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Directors Arbour, Cole-Hamilton, Grieve, Hamir and Morin attended the meeting by electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 5:42 pm.

ADOPTION OF MINUTES:

D. Frisch/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated June 16, 2020 be received.

208 Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - JUNE 15, 2020

D. Hillian/D. Frisch: THAT the Electoral Areas Services Committee in-camera minutes dated June 15, 2020 be received.

208 Carried

D. Frisch/W. Cole-Hamilton: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

208 Carried [S. 12\(3\)\(b\)](#)

SEWAGE COMMISSION - JUNE 16, 2020

K. Grant/W. Cole-Hamilton: THAT the Sewage Commission in-camera minutes dated June 16, 2020 be received.

208 Carried

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY CONTRACT

D. Frisch/D. Hillian: THAT Alternate Director McCollum be permitted to join the in-camera meeting.

208 Carried

Alternate Director McCollum joined the meeting at 5:55 pm.

D. Hillian/D. Frisch: THAT the report dated June 19, 2020 regarding a draft agreement between the Comox Valley Regional District and the Comox Valley Economic Development Society for provision of Economic Development Services be received.

209 Carried

S. Smith, General Manager of Planning and Development Services, provided an overview of the staff report regarding a draft agreement between the Comox Valley Regional District and the Comox Valley Economic

Development Society for provision of Economic Development Services.

D. Frisch/E. Grieve: THAT the Comox Valley Regional District Board approve in principle the agreement attached as Appendix A to the staff report dated June 19, 2020 for Economic Development Services with the Comox Valley Economic Development Society for provision of Economic Development Services;

AND FURTHER THAT the agreement be brought back be adopted following further engagement with the CVEDS and the CVRD negotiating teams.

209 Carried NAY: A. Hamir

RISE AND REPORT:

D. Frisch/D. Hillian: THAT the board rise from its in-camera session.
208 Carried

Time: 7:12 pm.

Confirmed this 14th day of July, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services


COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, July 14, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on July 14, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 7:31 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Martens	General Manager of Corporate Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

Directors Arbour, Grieve, Hamir, and Morin participated in the meeting by electronic means.

D. Hillian/D. Frisch: THAT Alternate Director McCollum be permitted to join the in-camera meeting and that Deana Simkin, Chair, Comox Valley Economic Development Society, be permitted to join the meeting to speak to the receipt of correspondence dated July 10, 2020.

208

Carried

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

ADOPTION OF MINUTES:

D. Hillian/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated June 23, 2020 be adopted.

208 Carried

REPORTS:

VERBAL UPDATE - ECONOMIC DEVELOPMENT TASK FORCE

D. Frisch/K. Grant: THAT the verbal update from Chair Ketler regarding the Economic Development Task Force be received.

209 Carried

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY CONTRACT

E. Grieve/D. Frisch: THAT the correspondence dated July 10, 2020 from Deana Simkin, Chair, Comox Valley Economic Development Society, regarding a review of the final draft of the CVRD-CVEDS Services Agreement be received.

209 Carried

Deana Simkin, Chair, Comox Valley Economic Development Society, joined the meeting at 7:53 pm and left the meeting at 8:15 pm.

Alternate Director McCollum joined the meeting at 8:28 pm.

D. Frisch/D. Arbour: THAT the report dated July 10, 2020 regarding a final agreement between the Comox Valley Regional District (CVRD) and the Comox Valley Economic Development Society (CVEDS) for provision of Economic Development Services be received.

209 Carried

K. Grant/D. Hillian: THAT the Comox Valley Regional District Board approve the agreement attached as Appendix A to the staff report dated July 10, 2020 for Economic Development Services with the Comox Valley Economic Development Society (CVEDS) for provision of Economic Development Services;

AND FURTHER THAT the Comox Valley Regional District Chair and Corporate Legislative Officer be authorized to sign the agreement, subject to CVEDS approval.

209

Carried NAY: A. Hamir, D. Frisch

ADDENDUM - UPON APPROVAL OF BOARD:

D. Frisch/K. Grant: THAT the addendum be considered.

208

Carried

COMOX VALLEY SEWAGE COMMISSION - JULY 14, 2020

D. Frisch/A. Hamir: THAT the Sewage Treatment and Disposal System Operation, Maintenance and Upgrade Agreement between the Comox Valley Regional District and Department of National Defense, as attached to the staff report dated July 13, 2020, be approved;

AND FURTHER THAT the Chair and Corporate Officer be authorized to execute the agreement;

AND FINALLY THAT the board rise and report on this matter.

Bylaw 650

Carried

RISE AND REPORT:

K. Grant/W. Cole-Hamilton: THAT the board rise from its in-camera session.

208

Carried

Time: 9:37 pm.

Confirmed this 28th day of July, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, July 28, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on July 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:20 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	K. La Rose	Acting General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

Director Hamir participated by electronic means

D. DeMarzo, General Manager of Community Services, attended by electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

[90(1)(c) Labour relations or employee negotiations; and,

90(1)(g) Litigation or potential litigation affecting the regional district.

The board convened its in-camera session at 5:20 pm.

ADOPTION OF MINUTES:

E. Grieve/D. Hillian: THAT the Comox Valley Regional District Board in-camera minutes dated July 14, 2020 be adopted.

208

Carried

BUSINESS ARISING FROM MINUTES:

COMOX VALLEY ECONOMIC DEVELOPMENT SOCIETY CONTRACT

D. Arbour/K. Grant: THAT the board rise and report on the signed contract between the Comox Valley Regional District (CVRD) and the Comox Valley Economic Development Society (CVEDS) for the provision of Economic Development Services.

209

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - JULY 13, 2020

K. Grant/D. Arbour: THAT the Electoral Areas Services Committee in-camera minutes dated July 13, 2020 be received.

208

Carried

K. Grant/W. Cole-Hamilton: [REDACTED]

209

Carried

S. 12(3)(b)

S. 15(1)(k)

COMOX VALLEY SEWAGE COMMISSION - JULY 14, 2020

K. Grant/D. Frisch: THAT the Comox Valley Sewage Commission in-camera minutes dated July 14, 2020 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - JULY 14, 2020

E. Grieve/W. Cole-Hamilton: THAT the Comox Valley Water Committee in-camera minutes dated July 14, 2020 be received.

208

Carried

SUMMARY OF ACTIVE INSURANCE CLAIMS

K. Grant/E. Grieve: THAT the report dated July 6, 2020 regarding all the current active insurance claims involving the Comox Valley Regional District be received.

208

Carried

LEGAL ACTION STATUS REPORT

K. Grant/D. Hillian: THAT the report dated July 14, 2020 regarding the status of existing legal actions involving the Comox Valley Regional District be received.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

D. Arbour/W. Cole-Hamilton: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 5:52 pm.

Confirmed this 11th day of August, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



Tuesday, July 28, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on July 28, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:52 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer

ATTENDANCE:

Director Hamir participated by electronic means.

ADOPTION OF MINUTES:

K. Grant/D. Frisch THAT the Comox Valley Regional District Board restricted in camera minutes dated May 26, 2020 be adopted.

208

Carried

NEW BUSINESS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The Board and Chief Administrative Officer continued discussions regarding relations

RISE AND REPORT:

E. Grieve/K. Grant: THAT the Board rise from its restricted in-camera session.

208

Carried

Time: 6:15 pm.

Confirmed this _____ day of _____ 20__:



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, August 11, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on August 11, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:27 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

Absent:

Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
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ATTENDANCE:

Director Grieve participated via electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 6:27 pm.

ADOPTION OF MINUTES:

K. Grant/D. Frisch: THAT the Comox Valley Regional District Board in-camera minutes dated July 28, 2020 be received.

208 Carried

REPORTS:

COMOX VALLEY SEWAGE COMMISSION - JULY 28, 2020

K. Grant/A. Hamir: THAT the Comox Valley Sewage Commission in-camera minutes dated July 28, 2020 be received.

208 Carried

APPOINTMENT OF MEMBERS OF THE PUBLIC TO THE AIRSHED ROUNDTABLE

K. Grant/A. Hamir: THAT the report dated August 5, 2020 regarding a recommendation for the appointment of six members of the general public to join the Airshed Roundtable and the draft Terms of Reference and Guiding Principles be received.

208 and 212 Carried

A. Mullaly, Senior Manager of Sustainability and RGS, provided an overview of the staff report regarding the appointment of six members of the general public to join the Airshed Roundtable and the draft Terms of Reference and Guiding Principles.

K. Grant/W. Cole-Hamilton: THAT the board appoint Catherine Crowe, Kevan van Velzan, Kate Werry, Larry Epp, Tamara Castle and Tracy Godin to the Airshed Roundtable.

208 and 212 Carried *NAY: E. Grieve*

K. Grant/W. Cole-Hamilton: THAT the board endorse the Comox Valley Nurses for Health and the Environment being added to the invite list for the Airshed Roundtable.

208 and 212 Carried

D. Frisch/K. Grant: THAT the board rise and report on the motions regarding appointments and invite to the Airshed Roundtable.

208 Carried

RISE AND REPORT:

D. Frisch/K. Grant: THAT the board rise from its in-camera session.
208

Carried

Time: 6:40 pm.

Confirmed this 15th day of September, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, September 15, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on September 15, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:52 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services

ATTENDANCE:

Also in attendance at the in-camera meeting were K. Douville, A. Mullaly, and M. Harrison, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

90(1)(c) labour relations or other employee relations;

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the regional district.

The Board convened its in-camera session at 4:52 pm.

ADOPTION OF MINUTES:

D. Frisch/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated August 11, 2020 be adopted.

208 Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - AUGUST 10, 2020

A. Hamir/E. Grieve: THAT the Electoral Areas Services Committee in-camera minutes dated August 10, 2020 be received. ■

208 Carried

[REDACTED]

S. 12(3)(b)

S. 17(1)(f)

E. Grieve/K. Grant: [REDACTED]

[REDACTED]

208

Director Arbour left the meeting at 5:32 pm.

S. 12(3)(b)

M. Harrison, Manager of Parks, presented information regarding the [REDACTED]

[REDACTED]

S. 12(3)(b)

S. 17(1)(f)

E. Grieve/K. Grant: [REDACTED]

[REDACTED]

Cole-Hamilton

ADJOURN TO RESTRICTED IN-CAMERA:

D. Hillian/W. Morin: THAT the Board adjourn to its restricted in-camera session.

208 Carried

Time 5:56 pm.

Confirmed this 29th day of September, 2020:



Tuesday, September 15, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on September 15, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:04 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay

Absent:

Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
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REPORTS:

PERFORMANCE REVIEW - CHIEF ADMINISTRATIVE OFFICER

D. Hillian/D. Frisch: THAT the verbal update from Chair Ketler on the 2019-2020 Chief Administrative Officer performance review process, be received.

208 Carried

RISE AND REPORT:

K. Grant/E. Grieve: THAT the Board rise from its restricted in-camera session.

208 Carried

Time: 6:21 pm.

Confirmed this _____ day of _____ 20__:

Jesse Ketler
Chair

Certified Correct:



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, September 29, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on September 29, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:30 pm

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

Directors Arbour and Grieve participated via electronic means.

Alternate Director Arnott joined the meeting at 6:30 pm via electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session

pursuant to the following subsections of section 90 of the Community Charter:

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public; and,

90(1)(n) The consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

The board convened its in-camera session at 6:30 pm.

The board considered whether to discuss matters related to the Economic Development Workshop in-camera under Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

K. Grant/A. Hamir: THAT the board consider the report regarding the Economic Development Workshop in an open meeting.

208

Carried *NAY: D. Frisch, W.
Morin*

RISE AND REPORT:

D. Arbour/K. Grant: THAT the board rise from its in-camera session.

208

Carried

Time: 6:40 am

ADJOURN TO IN-CAMERA:

The board adjourned back to an in-camera session at 7:03 pm.

ADOPTION OF MINUTES:

K. Grant/W. Morin: THAT the Comox Valley Regional District Board in-camera minutes dated September 15, 2020 be adopted.

208

Carried

REPORTS:

ELECTORAL AREA SERVICES COMMITTEE - SEPTEMBER 14, 2020

A. Hamir/D. Frisch: THAT the Electoral Areas Services Committee in-camera minutes dated September 14,

2020 be received.

208 Carried

NEW BUSINESS:

[Redacted]

S. 12(3)(b)

D. Frisch/K. Grant: [Redacted]

[Redacted]

209 Carried

RISE AND REPORT:

D. Frisch/A. Hamir: THAT the board rise from its in-camera session.

208 Carried

Time: 7:28 pm.

Confirmed this 8th day of December 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, October 6, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on October 6, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:29 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

The board convened its in-camera session at 4:29 pm.

REPORTS:

BEVAN TRAIL SYSTEM

D. Hillian/E. Grieve: THAT the report dated October 6, 2020 regarding background information and options for consideration regarding planned harvesting of timber by Comox Timber on lands owned by BC Hydro within the Bevan trail system be received.

208 Carried

D. Frisch/D. Hillian: THAT staff prepare a preliminary report on options and further analysis of lands within the Bevan Trail system slated for harvest by Comox Timber.

208 Carried *NAY: D. Arbour*

RISE AND REPORT:

A. Hamir/D. Frisch: THAT the board rise from its in-camera session.

208 Carried

Time: 5:02 pm.

Confirmed this 27th day of October, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, October 27, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on October 27, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:01 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Frisch	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

Also in attendance at the in-camera session were K. Douville, M. Harrison and A. Mullaly, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session at 4:01 pm pursuant to the following subsection of section 90 of the Community Charter:

90(1)(b) Personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the regional district on condition of anonymity; and,

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality.

ADOPTION OF MINUTES:

E. Grieve/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated October 6, 2020 be adopted.

208 Carried

REPORTS:

ELECTORAL AREAS SERVICE COMMITTEE - OCTOBER 5, 2020

K. Grant/W. Cole-Hamilton: THAT the Electoral Areas Services Committee in-camera minutes dated October 5, 2020 be received.

208 Carried

[REDACTED]

S. 12(3)(b)

E. Grieve/K. Grant: [REDACTED]

[REDACTED]

208 Carried

[REDACTED]

S. 12(3)(b)

S. 17(1)(f)

D. Frisch/D. Arbour: [REDACTED]

[REDACTED]

[REDACTED]

208 Defeated NAY: W. Cole-Hamilton, D. Hillian, K. Grant, E. Grieve, W. Morin, M. Swift,

E. Grieve/K. Grant: [REDACTED]

[REDACTED]

[REDACTED]

208 Carried NAY: D. Arbour, D. Frisch, J. Ketler

S.12(3)(b)

S. 17(1)(f)

NEW BUSINESS:

CHAMBER AWARDS NOMINATION - COMOX VALLEY COALITION TO END HOMELESSNESS

D. Arbour/D. Frisch: THAT the correspondence dated October 14, 2020 from Chair Ketler regarding the

nomination of the Comox Valley Coalition to End Homelessness for the Chamber Awards be received.

208

Carried

K. Grant/A. Hamir: THAT the Comox Valley Regional District nominate the Comox Valley Coalition to End Homelessness for the Not-for-Profit Comox Valley Chamber of Commerce award.

208

Carried

RISE AND REPORT:

D. Frisch/A. Hamir: THAT the board rise from its in-camera session.

208

Carried

Time: 5:04 pm.

Confirmed this 27th day of November, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, November 24, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on November 24, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:35 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	M. McCollum	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Chair Ketler and Director Arbour, all directors attended by electronic means.

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the committee adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board

considers that disclosure might reasonably be expected to harm the interests of the municipality; and, 90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened the meeting at 6:35 pm.

ADOPTION OF MINUTES:

K. Grant/W. Cole-Hamilton: THAT the Comox Valley Regional District Board in-camera minutes dated October 27, 2020 be adopted.

208 Carried

REPORTS:

SEWAGE COMMISSION - NOVEMBER 10, 2020

D. Hillian/K. Grant: THAT the Comox Valley Sewage Commission in-camera minutes dated November 10, 2020 be received.

208 Carried

BLACK CREEK - OYSTER BAY SERVICES COMMITTEE - NOVEMBER 16, 2020

K. Grant/D. Hillian: THAT the Black Creek - Oyster Bay Services Committee in-camera minutes dated November 16, 2020 be received.

208 Carried

SEWAGE COMMISSION - NOVEMBER 17, 2020

D. Arbour/A. Hamir: THAT the Comox Valley Sewage Commission in-camera minutes dated November 17, 2020 be received.

208 Carried

COMMITTEE OF THE WHOLE - NOVEMBER 17, 2020

K. Grant/D. Arbour: THAT the Committee of the Whole in-camera minutes dated November 17, 2020 be received.

208 Carried

D. Hillian/D. Arbour: [REDACTED]

208 Carried NAY: K. Grant, E. Grieve S. 12(3)(b) S. 17(1)(b)

D. Arbour/D. Hillian: THAT the Comox Valley Regional District Board encourage BC Hydro to explore securing the timber rights for BC Hydro-owned lands along the Puntledge River, including those slated for harvest by Comox Timber, both in the short term and over the longer term;

AND FURTHER THAT the board rise and report on this resolution and staff report.

208

Carried

NEW BUSINESS:

COMOX VALLEY ECONOMIC DEVELOPMENT SERVICE CONTRACT

D. Hillian/W. Cole-Hamilton: THAT the correspondence dated November 17, 2020 from Director Hamir regarding the Comox Valley Economic Development Service Contract be received.

209

Carried

D. Arbour/D. Hillian: THAT staff provide a report on the timing and resulting impact should the Comox Valley Regional District provide six months' notice to the Comox Valley Economic Development Society to terminate the CVRD/CVEDS agreement, as per s. 22 of the agreement;

AND FURTHER THAT the report provide details on terminating the agreement including

- specifics related to the potential dissolution of the society and resulting obligations on the City of Courtenay, Town of Comox and CVRD in relation to assets and liabilities;
- legal advice on submitting a notice of termination and the expectations/requirements for each party during the six-month notice period; and
- the relationship with the ongoing service review;

AND FINALLY THAT the report be presented to the December 8, 2020 CVRD Board in-camera meeting.

209

Carried

RISE AND REPORT:

D. Arbour/D. Hillian: THAT the board rise from its in-camera session.

208

Carried

Time: 7:12 pm.

Confirmed this 8th day of December, 2020:

Jesse Ketler
Chair

Certified Correct and Recorded By:



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, December 8, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on December 8, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 5:10 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	M. McCollum	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	M. Foort	Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Chair Ketler and Director Arbour, all directors attended via electronic means.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

The board convened the meeting at 5:10 pm.

ADOPTION OF MINUTES:

D. Arbour/W. Cole-Hamilton: THAT the following minutes be adopted:

208

- Comox Valley Regional District Board in-camera minutes dated September 29, 2020.

- Comox Valley Regional District Board in-camera minutes dated November 24, 2020.

208

Carried

REPORTS:

COMOX VALLEY ECONOMIC DEVELOPMENT SERVICE CONTRACT REPORT UPDATE

D. Arbour/D. Hillian: THAT the verbal update from R. Dyson, CAO, regarding the Comox Valley Economic Development Service Contract report that was requested by the board at the November 24, 2020 in-camera board meeting be received.

208

Carried

D. Arbour/D. Hillian: THAT the agenda be varied to move the BC Ferry Authority Nominations report to the end of the agenda.

208

Carried

BOARD OF VARIANCE APPOINTMENTS

D. Arbour/M. McCollum: THAT the report dated December 2, 2020 regarding the appointment of John Sterk to the Board of Variance (BOV) for a three-year term effective January 1, 2021 to December 31, 2023; and reappointment of Connie Halbert to the BOV for a one-year term, effective January 1, 2021 to December 31, 2021 be received.

208

Carried

D. Arbour/W. Cole-Hamilton: THAT John Sterk be appointed to the Board of Variance for a three-year term, effective January 1, 2021 and expiring December 31, 2023;

AND FURTHER THAT Connie Halbert be reappointed to the Board of Variance for a one-year term, effective January 1, 2021 and expiring December 31, 2021;

AND FINALLY THAT the board rise and report on this resolution once the applicants have been notified.

208

Carried

BC FERRY AUTHORITY NOMINATIONS

Prior to consideration of this item, Director Swift declared a conflict of interest as she is related to one of the applicants, and left the meeting at 5:26 pm.

K. Grant/A. Hamir: THAT the report dated December 2, 2020 regarding the nomination of an applicant to the BC Ferry Authority Board of Directors for Central Vancouver Island and Northern Georgia Strait for the term April 1, 2021 to March 31, 2024 be received.

208 Carried

K. Grant/E. Grieve: THAT the board nominate [REDACTED] to the BC Ferry Authority for consideration of appointment to its Board of Directors for the three year term commencing April 1, 2021; [S. 22](#)

AND FURTHER THAT the board rise and report on this resolution once the applicants have been notified.

208 Defeated NAY: Arbour, Cole-Hamilton, Hamir, Hillian, Ketler, McCollum, Morin

W. Morin/W. Cole-Hamilton: THAT the board nominate Frank Assu to the BC Ferry Authority for consideration of appointment to its Board of Directors for the three year term commencing April 1, 2021;

AND FURTHER THAT the board rise and report on this resolution once the applicants have been notified.

208 Carried NAY: D. Arbour

NEW BUSINESS:

REAPPOINTMENT OF DIRECTOR RICHARD CLARKE TO CVAC BOARD

K. Grant/D. Arbour: THAT the correspondence dated December 3, 2020 from Joe Schommer, CVAC Secretary, regarding the reappointment of Richard Clarke to the Comox Valley Airport Commission (CVAC) Board be received.

208 Carried

D. Hillian/K. Grant: THAT the Comox Valley Airport Commission be advised that the Comox Valley Regional District Board concur with the reappointment of Richard Clarke to the commission;

AND FURTHER THAT the board rise and report on this resolution subject to confirmation by the airport commission.

208 Carried

RISE AND REPORT:

D. Arbour/K. Grant: THAT the board rise from its in-camera session.

208 Carried



COMOX VALLEY REGIONAL DISTRICT BOARD (IN-CAMERA)

Tuesday, December 15, 2020

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on December 15, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:00 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	M. McCollum	City of Courtenay
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	W. Morin	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	L. Dennis	Manager of Legislative Services

ATTENDANCE:

With the exception of Chair Ketler, all directors attended via electronic means.

Also in attendance at the in-camera portion of the meeting was K. Douville, CVRD.

ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution to adjourn to an in-camera session pursuant to the following subsections of section 90 of the Community Charter:

[90(1)(c) Labour relations or employee negotiations;

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board

considers that disclosure might reasonably be expected to harm the interests of the municipality; and, 90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

The board convened its in-camera session at 6:00 pm.

ADOPTION OF MINUTES:

D. Hillian/A. Hamir: THAT the Comox Valley Regional District Board in-camera minutes dated December 8, 2020, be adopted.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE – DECEMBER 7, 2020

E. Grieve/A. Hamir: THAT the Electoral Areas Services Committee in-camera minutes dated December 7, 2020 be received.

208

Carried

A. Hamir/E. Grieve: THAT the Comox Valley Regional District Board approve legal action and enforcement to halt contravention of Bylaw No. 520 being the “Rural Comox Valley Zoning Bylaw, No. 520 2019” at 4753 Forbidden Plateau Road.

208 and 213

Carried

COMOX VALLEY SEWAGE COMMISSION – DECEMBER 8, 2020

W. Cole-Hamilton/D. Hillian: THAT the Sewage Commission in-camera minutes dated December 8, 2020 be received.

208

Carried

NEW BUSINESS:

[REDACTED]

S. 12(3)(b)

S. 17(1)(f)

D. Arbour/W. Cole-Hamilton: THAT the verbal update from R. Dyson, CAO, regarding the [REDACTED] [REDACTED] be received.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

The board adjourned to its restricted in-camera session at 6:17 pm.

Confirmed this 12th day of January, 2021:



Tuesday, December 15, 2020

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on December 15, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 6:17 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	D. Hillian	City of Courtenay
	W. Cole-Hamilton	City of Courtenay
Alt. Director:	N. Minions	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer

ATTENDANCE:

With the exception of Chair Ketler all directors participated via electronic communication.

ADOPTION OF MINUTES:

D. Hillian/W. Cole-Hamilton: THAT the Comox Valley Regional District Board restricted in-camera minutes dated September 15, 2020 be adopted.

208 Carried

A. Hamir/E. Grieve: THAT the Comox Valley Regional District Board restricted in-camera minutes dated August 25, 2020 be adopted.

208 Carried

REPORTS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continued their discussions regarding relations.

RISE AND REPORT:

D. Hillian/N. Minions: THAT the Board rise from their restricted in-camera session.

208 Carried

Time: 6:45 pm

Confirmed this _____ day of _____ 20____:

Jesse Ketler
Chair

Certified Correct:

Jake Martens
Deputy Corporate Legislative Officer